



## Simon Kenton Pathfinders

### Minutes from Membership Meeting at Urbana Depot

Thursday, February 2, 2023 @7:00 p.m.

The monthly meeting was called to order by President Jim Cook at 7:02 p.m.

**Attendance:** Steve Cayot, Ward Lutz, Carmen Scott, Jim Cook, Dave Martin, Dorothy Case, Paul Runkle, Donna Gainer, Tamisha Matus, David W. Jensen, Doug Crabill, Nolan Conley (guest), Beth McCain (guest), and Dianne Burroughs.

**Additions/Correction to the Agenda:** With no changes being offered, a motion to accept the agenda as presented was made by Dave Jensen, seconded by Tamisha Matus, and passed unanimously.

#### **Announcements:**

- a. Champaign County Economic Partnership/Chamber of Commerce Leadership Project: Our guests, Beth and Nolan, explained how their leadership project, with full cooperation from the YMCA and SKP, is developing. The first step in putting a bike repair station and signage at the YMCA trailhead is getting estimates for both; next will be to seek fundraising. The grand opening is planned to be in conjunction with the Celebrate Trails Day (April 22). Paul at the YMCA will handle the finances, Tamisha will be our liaison with Nolan and Beth. Tamisha offered to register this event with the Rails-to-Trails Conservancy. We will need to supply volunteers at this event, as well as membership forms and bike tour flyers. Send Jim any other ideas you may have to support this event.

#### **Reports:**

- a. **President:** Jim announced that the SKP annual newsletter and membership cards have been mailed, and he thanked the volunteers who helped to get it out.
- b. **Secretary:** Dianne Burroughs reported two errors in the minutes from January 5<sup>th</sup>, 2023: the spelling of Citizens Bank and the remote-controlled blower (not sprayer). A motion to accept the minutes as corrected was made by Dave Jensen, seconded by Dorothy Case, and it passed unanimously.
- c. **Treasurer:** Copies of Janine Albert Evans' "Balance Sheet as of February 2" and "Profit and Loss" sheet for 2023 were provided to all. A motion to accept the Treasurer's report as presented was made by Ward Lutz, seconded by Steve Cayot, and it passed unanimously.
- d. **Website:** Doug Crabill reported that our website was updated today.
- e. **Facebook:** No report was given.
- f. **Membership Committee:** No report was given.

**g. Maintenance Committee:**

1. North Trail: Carmen rode it today and said it looked very good. Steve volunteered to fill a small hole in the middle of the trail with gravel. It was blown off last week.
2. Urbana City Trails: Dave Jensen reported that they look good.
3. South Trail: Ward reported that they were looking good two weeks ago.
4. Depot Area: Doug Crabill updated us on the city engineer's plans to repave Miami Street this summer, including curb and gutter work. A catch basin will be put in to capture water, and our entrance will be widened a bit. It was suggested that the catch basin should have a grate that is bike friendly.
5. Winter Maintenance: The city's boom mower suffered damage recently, but the plan to do the boom mowing on the North and South trails should be done this winter.

**Action Items:** None were reported.

**New Business:** None were reported.

**Old Business:**

- a. Update on Board vacant positions:
  1. Treasurer/Finance Committee: Janine Albert Evans is continuing to function as our treasurer until we get her replacement. Today, Janine turned over her P.O. Box key to SKP Board and Finance Committee member, Dorothy Case (through Doug Crabill). At this time, our Finance Committee has four members, but Jim is in discussion with a possible fifth member. Bill Boy CPA will be hired to handle our Quick Book work. Doug Chivington suggested they attend a finance workshop to establish the committee's procedures and then change our by-laws to match.
  2. By-Laws: Our by-laws need to be updated soon anyway. Tamisha has converted our current Word to PDF format, which is easily edited. With a 30-day notice to all members, this can get done by April. Until then, the Treasurer, Vice President, and President are continuing to do their duties.
- b. Raffle/Silent Auction: Ideas were discussed on where we could raffle our two donated bikes: at the Celebrate Trails Day on April 22, at our Bike Tour on September 10, or on our Facebook page. Tamisha agreed to consider a bike raffle at the Celebrate Trails Day.

**Open Forum:** The Friends of the Madison County Trails are having a Pancake Day on February 11<sup>th</sup>.

**Adjournment:** The motion to adjourn was made by Doug Crabill, seconded by Tamisha Matus, and it passed unanimously.

**Next Meeting: Thursday, March 2<sup>nd</sup> at 7:00 p.m. at the Depot.**